



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday September 8, 2026

MONTHLY MEETING at 6:00pm

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Friday August 28, 2026

Directors:	Servando Flores – President	Clark Stone	Vacant Pending Appointment
	Richard Bianchi – Vice President	Vacant	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting. ^{1 2 3}

PUBLIC COMMENT- Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to request a specific agenda item, your request must be made/received in writing by mail or email by 4:00pm 11 Days before the scheduled Meeting. Should you wish to write a letter to the Board of Directors, please email dara@sanbenitocountyfair.com no later than 9:00am on Monday September 7, 2026 and your letter will be forwarded to each Director to read prior to the meeting. Letters by mail must also be received at PO Box 780 Tres Pinos, CA 95075 by Monday September 7th to be scanned to the Directors.

Upcoming Committee Meetings NOTICE:

Livestock Committee meeting Tuesday September 22nd 6:00pm Board Room

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

In the absence of a Quorum of a Full Board of Directors (5 Directors), the President will Shift to the Appointed Delegated Authority Committee to proceed with the Agenda and vote on listed Items.

DELEGATED AUTHORITY MEETING NOTICE

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MEETING AGENDA

6:00 pm

CALL TO ORDER – President Servando Flores

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Richard Bianchi

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board's jurisdiction but not on the agenda.

If Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting

CONSENT AGENDA *(Discussion and Action by Board- Board members may approve consent agenda as is or pull individual items for further discussion)*

1. Review of the partial Minutes from August 11, 2026
2. Review and Approval of CEO Time sheets for August 2026
3. Review and Approval of Interim and event Contracts for August 2026

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in Board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. General Overview of Facility Operations and Staff
 - c. Report on community meetings attended
 - d. New events for 2026 and 2027
2. Discussion and direction on items on CEO Report

COMMITTEE REPORTS

1. Finance Committee – Directors
 - a. Receive Finance Committee Report for April May June and July 2026
 - b. Discuss policy for Credit Card (Debit Card) use and CDFA recommendation to use a Credit Card instead of a Debit Card.

- c. Resolution to Close Laif Account and transfer to Operating Account
 - d. Review and approval to discharge uncollectable A/R amounts \$500 and under
 - e. Review and discuss 2026 Budget
 - f. Review Draft of 2023 Review from Scinto Group.
- 2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
 - a. Discuss Items to take to committee
 - b. Report on meeting
- 3. Livestock – Director Bianchi and Director Flores
 - a. Next Meeting August 25th
 - b. Market Livestock Received and Weigh in Tuesday September 29th
- 4. Heritage Foundation – Director Stone
 - a. Heritage Foundation to provide report on meetings, activities and pending projects.
 - b. Discuss MOU requirement from CDFA
- 5. Fair Programs Committee – Director Shelton
 - a. NEIGH-Borhood Fun for Everyone October 2-4, 2026
 - b. Preview of entertainers engaged
 - c. Preliminary daily schedule
 - d. Entries for Cutting and 4-H/FFA and Ranch Horse Show Due September 21st
- 6. Marketing Committee – Director Shelton
 - a. Report on Marketing Plan for Fair 2026

OLD BUSINESS *(Discussion and Action by Board)*

- 1. Review and discuss/approve MOU for activity by the Heritage Foundation for the 33rd DAA.

NEW BUSINESS *(Discussion and Action by Board)*

- 1. Review and approve Financial Reports May 2026 and June 2026 and July 2026
- 2. Discuss, review and approve 2026 Policy manual updates, including but not limited to Sponsorship, housing, credit card use, transparent pricing policy per CDFA requirement.
- 3. Accept Financial Review from Scinto Group, LLP for December 31, 2023 or present questions for follow up.
- 4. Approve opening of a Credit Card through US Bank per CDFA Recommendation. Suggest a Credit Limit.
- 5. Approve Engagement with Scinto Group LLP for the 2024 Financial Audit.
- 6. Resolution to accept 2025-2026 annual Base Allocation amount from CDFA
- 7. Approve 2026 Budget

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence – Circular letters and correspondence from CDFA available at https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html
- D. Directors request items to add to July Agenda
- E. Important Dates to Remember:
 - a. Next Board Meeting – November 10, 2026 at 6:00pm
 - b. Fair Kick Off Dinner Friday September 18th at 6:00pm – NEIGH-BORHOOD FUN
 - c. Save the Date: Fair Volunteer Thank You Dinner October 21st in the Oaks

ADJOURNMENT