



MINUTES

33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING and
Wednesday March 18, 2026
Administration Building
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421

Directors: Clark Stone – President Richard Bianchi Vacant Pending Appointment
Servando Flores – Vice President Clark Stone Vacant Pending Appointment
Nicole Shelton Vacant Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. ^{1 2 3}

Due to a Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting

6:03 pm

CALL TO ORDER – President Servando Flores

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Clark Stone

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <https://boladoparkeventcenter.com/board-meeting-agendas-and-minutes/>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

ROLL CALL/DIRECTORS ABSENT – Directors Present: Richard Bianchi, Clark Stone, Nicole Shelton and Servando Flores.

INTRODUCTION OF GUESTS AND STAFF – Dara Tobias was present. Liz Westrick from Saddle Horse and Fair Entry office.

PUBLIC COMMENT – No public comment

CONSENT AGENDA (*Discussion and Action by Board- Board members may approve consent agenda as is or pull individual items for further discussion*)

1. Review and Approval of the Minutes from the January 2026 Meeting
2. Review and Approval of CEO Time sheets for January and February 2026
3. Review and Approval of Interim and event Contracts for January and February 2026.

Motion to approve Consent agenda item 1 by Director Bianchi and seconded by Director Stone. All were in favor.

Motion Record to approve item 1 on Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

Motion to approve Consent agenda item 2 Director Stone and seconded by Director Shelton. All were in favor.

Motion Record to approve item 2 on Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

Motion to approve Consent agenda item 3 by Director Stone and seconded by Director Bianchi. All were in favor.

Motion Record to approve item 3 on Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT -

CEO Report on Facilities, Maintenance and Administration

- CEO Report:

- Working with Firefly to get online camping account started.
 - \$3 per transaction, small setup fee (around \$40).
 - Goal to be onboard by monthly opening after fair on October 15th.
 - Will reach out to board members to set up camping accounts for testing.
- Working on better marketing of camp spaces due to a light camping year.
 - Camping is the lightest year since the CEO has been here.
 - Suggestion to promote amenities of Tres Pinos (laundry, gas station, restaurants, local goods store).
- Attended Youth Expo on March 7th.
 - QR code card created to link directly to the entry page.
 - Giveaways of family fun packs.
- Marketing plan from marketing company expected next month.
- Anonymous letter received regarding an employee.
 - Will discuss with personnel committee at next meeting.
- Staff Training – Susan and Ashley will attend Nuts and Bolts 2 day training with CDFA
- Maintenance – New Floor machine in place – partial discount for salvage of previous machine. Weeds are a continuous issue, continuing to mow and hoe.

COMMITTEE REPORTS

1. Finance Committee-
 - Financial reports were reviewed. Financial reports for November and December were reviewed. Nothing outstanding was discussed. Revenues are still not keeping up with expenses. Continuing to identify revenue options.
2. Vision/Buildings and Grounds –
 - a. Committee met at gate one to discuss options for repairs on the Gate entry area.
 - b. Discussed digital signage location, easements visibility from different directions and ideas about community support.
3. Livestock –
 - a. Committee met to review guidebook and start planning for Fair.
 - b. Steers will weigh in and be tagged in May. Scales will be certified before initial weigh in and County weighmaster will be requested for then and again before Fair weigh in.
 - c. Discussed the best way to distribute exhibitor wristbands and information before Fair.
4. Heritage Foundation – Servando attended heritage meeting and they have added board members to fill their vacancies.
 - a. Working on Sponsorships.
 - b. Request they prioritize reviewing the CDFA memo to see if changes need to be made to complete the MOU
5. Fair Programs/Marketing Committee – Director Shelton
 - a. Stills, Horse and Livestock Committee planning meetings are continuing.
 - b. Attended the Youth Expo to promote Fair entries to Families

- c. Guidebook is almost ready and there is a QR code created to get people directed to the page.
- d. Continuing ideas for outreach to promote Fair.
- e. Work on messaging regularly on socials to build followers.

OLD BUSINESS (*Discussion and Action by Board*)

1. TABLED - Review and discuss MOU for activity by Heritage Foundation for the 33rd DAA.

NEW BUSINESS (*Discussion and Action by Board*)

1. Review and approve Financial Reports for November 2025
2. Motion to approve financial reports for December 2025 and January 2026 by Director Shelton and seconded by Director Bianchi. All were in favor.

Motion record to Approve November and December 2025 and January 2026 Financial Reports			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

3. Motion to approve Resolution to authorize Workers Compensation Insurance for Individuals on the Board of Directors and Volunteers donating their time and performing their volunteer work on the 33rd DAA grounds made by Director Shelton and Seconded by Director Stone.

Motion record to Workers Comp resolution 2026			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

4. Motion to approve Resolution to approve CEO Spending on Water and small food items for evening meetings. Not to exceed \$150 per month. Made by Director Bianchi and seconded by Director Stone. All were in favor.

Motion record to Approve water and food spending			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

Comments: CDFA Correspondence go to:

https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html

Important Reminders:

Form 700s due March 24th 2025

Next Board meeting April 14, 2026 at 6:00pm

Livestock Committee Meeting April 28th

ADJOURNMENT – Meeting adjourned at 6:55pm