



# REGULAR MEETING NOTICE

33<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday March 18, 2026

MONTHLY MEETING at 6:00pm

[www.boladoparkeventcenter.com](http://www.boladoparkeventcenter.com)

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Monday March 9, 2026

<b>Directors:</b>	Servando Flores – President	Clark Stone	Vacant Pending Appointment
	Richard Bianchi – Vice President	Vacant	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

### Mission Statement

The 33<sup>rd</sup> District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

### Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com) eleven (11) calendar days before the meeting.<sup>1 2 3</sup>

**PUBLIC COMMENT-** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to request a specific agenda item, your request must be made/received in writing by mail or email by 4:00pm 11 Days before the scheduled Meeting. Should you wish to write a letter to the Board of Directors, please email [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com) no later than 9:00am on Tuesday March 17, 2026 and your letter will be forwarded to each Director to read prior to the meeting. Letters by mail must also be received at PO Box 780 Tres Pinos, CA 95075 by Tuesday March 17th, to be scanned to the Directors.

### Upcoming Committee Meetings NOTICE:

Livestock Committee Meeting Tuesday March 24, 2026 at 6:00pm in the Board Room

<sup>1</sup> Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421 or [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com)

<sup>2</sup> The 33<sup>rd</sup> DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

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In the absence of a Quorum of a Full Board of Directors (5 Directors), the President will Shift to the Appointed Delegated Authority Committee to proceed with the Agenda and vote on listed Items.

## DELEGATED AUTHORITY MEETING NOTICE

33<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday February 10, 2026

MONTHLY MEETING at 6:00pm

[www.boladoparkeventcenter.com](http://www.boladoparkeventcenter.com)

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Friday January 30, 2026

<b>Directors:</b>	Servando Flores – President	Clark Stone	Vacant Pending Appointment
	Richard Bianchi – Vice President	Vacant	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

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# MEETING AGENDA

**6:00 pm**

**CALL TO ORDER** – President Servando Flores

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**PLEDGE OF ALLEGIANCE** – Led by Director Clark Stone

**ROLL CALL/DIRECTORS ABSENT** – Directors Present, Directors Excused.

**INTRODUCTION OF GUESTS AND STAFF** –

**PUBLIC COMMENT** – Members of the public will have up to 3 minutes to address items under this board's jurisdiction but not on the agenda.

**If Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting**

**CONSENT AGENDA** (*Discussion and Action by Board- Board members may approve consent agenda as is or pull individual items for further discussion*)

1. Review and Approval of the Minutes from the January 2026 Meeting
2. Review and Approval of CEO Time sheets for January and February 2026
3. Review and Approval of Interim and event Contracts for January and February 2026.

**REPORTS AND INFORMATION** (*All Reports are informational, no action taken*)

## **CEO REPORT**

1. Informational Report Regarding Bolado Park Event Center provided in Board packet prior to meeting includes but not limited to:
  - a. Update on Facility Maintenance Repairs
  - b. Information on Interim Rentals
  - c. General Overview of Facility Operations and Staff
  - d. Report on community meetings attended
  - e. Report on WFA Conference and CFA meeting
2. Discussion and direction on items on CEO Report

## **COMMITTEE REPORTS**

1. Finance Committee – Directors
  - a. Receive Finance Committee Report for November and December 2025 and January 2026

2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
  - a. Discuss Items to take to committee
  - b. Report on meeting
3. Livestock – Director Bianchi and Director Flores
  - a. Report on January 2026 Meeting
4. Heritage Foundation – Director Stone
  - a. Heritage Foundation to provide report on meetings, activities and pending projects.
5. Fair Programs Committee – Director Shelton
  - a. NEIGH-Borhood Fun for Everyone October 2-4, 2026
  - b. Receive report from Committee on review and selection of Truck Pulls RFP
  - c. Guidebook publish date in April
  - d. Youth Expo – Book Bingo roll out and Guidebook pages for youth exhibit entries
6. Marketing Committee – Director Shelton
  - a. Report on Marketing Plan for Fair 2026
7. Saddle Horse Show Committee – Director Stone
  - a. Discuss dates to turn over Grandstand and Arena for the event

**RETIRE TO CLOSED SESSION**

**OLD BUSINESS** *(Discussion and Action by Board)*

1. Review and discuss/approve MOU for activity by the Heritage Foundation for the 33<sup>rd</sup> DAA.
2. Review and approve Financial Reports for November 2025

**NEW BUSINESS** *(Discussion and Action by Board)*

1. Review and approve Financial Reports for December 2025 and January 2026
2. Resolution to authorize Worker’s Compensation Insurance for individuals on the Board of Directors and Volunteers donating their time and performing their volunteer work on the 33<sup>rd</sup> DAA grounds. This may be for one year or for multiple years as defined by the motion.
3. Resolution to approve CEO spending on water and small food items for evening meetings. Not to exceed \$150 per month.

**MATTERS OF INFORMATION** *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments

- C. Correspondence – Circular letters and correspondence from CDFA available at [https://www.cdfa.ca.gov/fairsandexpositions/Resources\\_and\\_Publications/Circular\\_Letters\\_D.html](https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html)
- D. Important Dates to Remember:
- a. Next Board Meeting – April 14, 2026 at 6:00pm
  - b. Dara out March 12-17<sup>th</sup>
  - c. Farm Day March 17, 2026
  - d. April Board Meeting – April 14, 2026
  - e. Form 700 Due March 20<sup>th</sup> to Office for submission
  - f. UnSCruz Event April 30 - May 3, 2026

**ADJOURNMENT**