

CONSENT AGENDA *(Discussion and Action by Board)*

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the July 9, 2024 Meeting
2. Review and Approval of CEO Time sheet for July 2024
3. Review and Approval of Interim Contracts for July 2024.
4. Review and Approval of Fair time Contracts as available - None

Motion to approve Consent agenda items 1-3, by Director Shelton and seconded by Director Flores. All were in favor.

Motion Record to approve Consent Agenda items 1-3			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

CEO REPORT –

Dara reported on grounds events, need to complete the barns to prepare for Fair animals. Reminder that we need to consider the infrastructure of the park when considering next updates. The Septic repair at the South golf course house is on hold for the next budget year. We met with an event planner who is interested in producing a Christmas light event, we will have more discussions and better plans soon. Camping has slowed down a bit without the week out guests from Thousand Trails. We have also limited availability for the months leading up to Fair. Working on barn clean up and set up for livestock panels. Still waiting for new livestock panels to fill the

COMMITTEE REPORTS

1. Finance Committee-
Financials were provided with too short notice to properly review. Will be reviewed for next months meeting.
2. Vision/Buildings and Grounds – Will regroup and discuss future updates with Heritage foundation and Board.
3. Livestock – July Livestock meeting notes at the end of Minutes.
4. Heritage Foundation – No meeting was held in July.
5. Fair Programs Committee – Director Shelton
 - a. Entries will close August 25th. Per the recommendation of staff and several other Fairs the Closing date will be the same every year going forward. This will hopefully allow people to commit to memory and be prepared each year.
 - b. Working with the new Entertainment Coordinator, Tammie and Pat from Source Management Company. Dara is still learning their process and has acts confirmed with them.
 - c. Schedule is pending with Source Management Company.

- d. We still hope to have Twinkle Time for two extra Days to do school assemblies but that is not confirmed.
 - e. We are having a security meeting with CHP and Level 1 and the SBC Sheriff on Friday August 23rd. This will be a strategy planning meeting and our all-agencies meeting will be on September 10th.
 - f. We will be working with a new sound and lighting company this year. The cost is projected to go up but we will be getting much more for the effort.
6. Marketing Committee – Director Shelton
- a. Working with Lombardi and team to create content for Radio, Benito Link, Banners, and tri fold brochures.
 - b. Add for Mission Village Voice is approved and other items are in process.
7. Saddle Horse Show Committee - Director Stone
- a. Director Stone provided the draft to Dara but received it back too late to review. Will review and send to remaining Board members and SHA committee.

OLD BUSINESS (*Discussion and Action by Board*)

- 1. Tabled
- 2. Tabled until Contract available from DGS
- 3. Tabled for final updates and forwarding to SHA committee

NEW BUSINESS (*Discussion and Action by Board*)

- 1. Tabled
- 2. Tabled for further Review
- 3. Review and approve quote for repairs in Large livestock show ring. Motion to approve using JLA funds by Director Shelton and second by Director Clark.
- 4.

Motion Record to approve quote for Livestock Showring updates			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

Director Comments:

- Need Meeting documents sooner for time to review and prepare for the meeting.
- Pre-Fair Dinner Tickets are available to buy and or Sell
- Request Auction items to support Pre-Fair Dinner Auction
- Please consider any Fair Volunteers you would like to honor with a Blue Ribbon Award.

Meeting adjourned 7:45 pm

33rd District Agricultural Association / San Benito County Fair
Livestock Department
July 30, 2024
Meeting Notes

Meeting began 6:07 pm – No formal Agenda

- Dara –
 - The major donation received has helped with a huge part of the fair facelift. We will have use of the old gold course for parking again.
 - Security – we need to designate a point person or subcommittee to go through barns with them and point out areas of interest to watch and things that are not acceptable.
 - Fair board – still no progress on new potential members.
- Sonia – Regarding security, need volunteer/s to be point people and discuss the issues and what is expected of them. As a whole committee we need to come up with a list of things we would like discussed that are important. Becky / Sonia....
 - Move next livestock meeting up to August 20, at 6pm so we can have a security meeting following at 7pm.
- Set up general–
 - No guarantee of having the jail crew, can possibly pay for a crew.
 - Dust treatment – discussed to spray early before pen set up so around Sept. 5/6.
 - Pen designation / committee set up on Sunday 15th 8am
 - Animals tagged – Hogs 241, sheep 81, goats 86, beef 30
- Liz–
 - Volunteer shirts available to order if anyone wants one, let her know size.
 - Generator scheduled to be here Monday of fair week with spider boxes.
- April – All awards are ordered, not sure if we need more donors as list isn't quite updated yet. Asked if we need to reach out to Cattlemen's for the donation for rate of gain as we didn't get funds last year for a premium payout to those that placed.
- Kory– Only accepting principle's signature on applications and set an Aug. 15th cutoff date to apply. Dara added she would resend the memo on social media.
- Kevin –
 - Dairy show was supposed to be changed in book to be a one day haul in option, that didn't get updated so can we please put in an amendment for that division.
 - The main show ring updates didn't get approved as funds were short. Justin asked if we could use JLA funds for improvements, under \$10K estimate. Committee agreed to the investment, going to take to the board for final approval.
- Brian – Goats all good, just had one ear issue that is taken care of.
- Eric – Nothing to report.
- Charla – Verified all judges contracts came back, confirmed all good.

- Poultry – Also all good contracts
- Becky –
 - Carcass contest date change in book due to Amanda (judge) being available. Change to Nov. 5th.
 - Brought to her attention that a few head of cattle at SVF got their heads stuck in panels to the point they needed to be cut out. Took measurements of our new panels at 7” and we should be okay.
 - Becky asked if we got any kind of approval for some sort of barrier that’s been discussed multiple times for safety and Dara reported the Fair Board approved to have a pole / rope type barrier put up behind the animals to keep people from walking in.
- Parking – It was discussed that we might want to put up chalk lines before the dust control to try and prevent them from disappearing through the week. Dara passed out a map with the new flow. There will be a security fence put up across the back livestock area.
- Scale certification will be done the first week of September.
- There was discussion regarding nails and debris after all the construction and possibly hurting an animal. Possibly going to rent a large magnet or place magnets under forklifts/ skid steer, equipment as they move around to pick them up as they go. Already have acquired buckets of them and one horse hurt during rodeo.
- Manure disposal discussion – Last year didn’t work out as planned within the dump bin because people just placed the pile at the end instead of walking inside. Possibly make a concrete barrier area where everyone can dump in the morning and just use a tractor in the evening to move it out to a designated dump bin.
- Vet available 4:30 – 6pm for any inquires.
- Adjourned approx.. 7:28pm.
- After meeting notes – Charla was asked if Charley Lashley can take rabbits and poultry, including turkey’s or not for processing. Confirmed that he can process all small animals this year with the acquisition of equipment by Hollister FFA to process the large birds now.