



MINUTES

33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING and
Tuesday August 12 2025
Administration Building
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421

Directors: Clark Stone – President Richard Bianchi Vacant Pending Appointment
Servando Flores – Vice President Clark Stone Vacant Pending Appointment
Nicole Shelton Vacant Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. ^{1 2 3}

MEETING CALLED TO ORDER: 6:08pm

Due to a Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting

PLEDGE OF ALLEGIANCE – Lead by Director Shelton

ROLL CALL/DIRECTORS ABSENT – Directors Present: Richard Bianchi, Clark Stone, Nicole Shelton and Servando Flores.

INTRODUCTION OF GUESTS AND STAFF – Dara Tobias was present. Liz Westrick from Saddle Horse and Fair Entry office were present.

PUBLIC COMMENT – No Public comment

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <https://boladoparkeventcenter.com/board-meeting-agendas-and-minutes/>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

CONSENT AGENDA *(Discussion and Action by Board)*

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the Meeting July 8, 2025
2. Review and Approval of CEO Time sheets for July 2025
3. Review and Approval of Interim and event Contracts for July 2025.
4. Review and Approval of Fair time Contracts completed for 2025 Fair

Motion to approve Consent agenda items by Director Shelton and seconded by Director Bianchi. All were in favor.

Motion Record to approve 8-12-2025 Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

CEO REPORT - CEO Report at the end of the minutes.

COMMITTEE REPORTS

1. Finance Committee-
Financial reports were reviewed.
2. Vision/Buildings and Grounds – Cal Fire Rental agreement is Completed by DGS and approved and signed by all. More detail to their use of the space after Fire season.
3. Livestock – The estimate for a permanent shade structure was more than we wanted to go forward with. The JLA will purchase some matching pop-up tents to have on hand for shade if needed in the fitting area. The tie rails are in progress and will be completed for Fair week. Bryan Coleman will be the new Beef Chair and Shayna Allison is the new Sheep Chair
4. Heritage Foundation – No report. Regular meeting is scheduled for next week Clark is able to attend if it happens.
5. Fair Programs Committee – Director Shelton
Kevin Wilkinson is the chair of the Fair Kick off Dinner. The date is confirmed for September 27th. Tickets are Ordered. We hope to schedule a couple Farmers Market Dates for promotion. Schedule is almost finished and website being updated with entertainers and sponsors.
6. Marketing Committee – Director Shelton

OLD BUSINESS *(Discussion and Action by Board)*

1. Tabled

NEW BUSINESS (*Discussion and Action by Board*)

1. Motion to approve Financial Reports for June 2025 made by Director Bianchi and seconded by Director Shelton. All were in Favor, motion passed.

Motion to Approve June 2025 Financial Reports			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

Manager Comments:

Director Comments: Director Stone will be absent for the September 9th meeting.

Correspondence:

CDFA Correspondence go to:

https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html

Important Dates to Remember:

- Volunteer thank you dinner October 22, 2025 6:00pm
- Carcass Contest dinner November 4, 2025 6:00pm
- Dara Training in Sacramento November 3-6
- November Board Meeting Tuesday November 18, 2025

ADJOURNMENT

Meeting adjourned 7:40 pm

8-12-2025 CEO Report



CEO Report on Facilities, Maintenance and Administration

Grounds, Maintenance and Equipment:

Continuing clean up and prep for in several locations each weekend. We had a water line break in the main lawn. Daryl donate use of his backhoe to dig it up and it is repaired. Bob evaluated the ground in the arena after Horse Show, CGA and California’s richest events. We need to schedule up to 10 loads of material to bring the depth back where it should be in some areas that have gotten thin. Some rocks have been pulled up with tilling too deep so we are looking into options to clear rocks. Water leak at the Golf Course property was found and fixed.

Cal Fire Contract is Complete!!! They have tech services coming to help with set up soon and desks, chairs etc are ordered. They will be taking over the power and adding internet service to that location. They are of course delayed a bit because it is the peak of fire season...

EVENTS:

CGA event was very good. We had a struggle on the last day with scheduling the transition from their event and a brand new event. We did not have their contract completed when the new event contracted and we did not manage the transition days well. There was frustration in CGA load out being impacted negatively and the Better Days motorcycle show was shorted their set up time. Overall everything worked out well. We will have contracts prepared earlier and plan better next year.

Better Days Motorcycle show was very well done and well attended. Talked with several participants Saturday night at the 19th hole and they had a great day. Carlos and Shauna also expressed their appreciation for the business our events bring to Tres Pinos.

Roller Derby Bout was small but successful for our local team.

Californias Richest all Girl Roping: Event continues to grow and succeed. They had over 300 team roping teams and 88 breakaway ropers. They were published on the Cowboy Chanel Ap this year and contestants were from multiple states.

Tacos and Chavela car show, music and food event is coming up Sunday this weekend.

Office and Administrative: Fair Prep is where its at. Still working on contracting for events through August but after Labor day we will implement our wait list for interim events in order to fully focus on Fairtime tasks.

Event coordinator: Meeting tomorrow morning with Natalie who works part time for Paicines Ranch to discuss coordinator position with her.

Fair Programs: We have some contracts back. List is in the consent agenda. We are working with Marketing to create 2 billboards this year. We are pricing an ad at the Movie theater, Before the movie to try a different way to reach people

Board News: No news at all on appointments.

Reminders:

- ▶ **Dara Out August 18-25**
- ▶ **Next Board meeting September 9**

NOVEMBER BOARD MEETING ?

November 4th is Managers conference