



MINUTES

33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING and
Tuesday July 8, 2025
Administration Building
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421

Directors:	Clark Stone – President	Richard Bianchi	Vacant Pending Appointment
	Servando Flores – Vice President	Clark Stone	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. ^{1 2 3}

MEETING CALLED TO ORDER: 6:10pm

PLEDGE OF ALLEGIANCE – Lead by Director Bianchi

ROLL CALL/DIRECTORS ABSENT – Directors Present: Richard Bianchi, Clark Stone, Nicole Shelton and Servando Flores.

INTRODUCTION OF GUESTS AND STAFF – Dara Tobias was present. Dave Westrick from the Saddle Horse Association and Liz Westrick from Saddle Horse and Fair Entry office were present.

PUBLIC COMMENT – No Public comment

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <https://boladoparkeventcenter.com/board-meeting-agendas-and-minutes/>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

CONSENT AGENDA *(Discussion and Action by Board)*

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the June 10, 2025 Meeting
2. Review and Approval of CEO Time sheets for June 2025
3. Review and Approval of Interim and event Contracts for June 2025.

Motion to approve Consent agenda items by Director Shelton and seconded by Director Bianchi. All were in favor.

Motion Record to approve 7-8-2025 Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

COMMITTEE REPORTS

1. Finance Committee-
 Previous Financial reports were reviewed. Discussed PG&E bill amount and efforts to assure all steps are taken to reduce bills.
 Budget was reviewed and discussed adding a line item for CEO/Management training. It was agreed that we would keep the GL accounts for administrative expense as is and earmark an amount of approximately \$2500 (exact tbd by program found) for training.
2. Vision/Buildings and Grounds – The CalFire rental agreement is still pending with DGS. No action. Board member requests tour of Golf Course property at some point in future.
3. Livestock – Committee discussed options for a shade structure over the UBarn for fitting animals in that area. We have reached out to Bylt Construction who did the work on the shade in the patio to get an opinion if it is possible. Will update at August meeting. We will be putting tie racks on two sides of the back of the U Barn for horses or livestock to be tied during events. Committee still has two species chair openings and applications are being accepted.
4. Heritage Foundation – No report. Regular meeting is scheduled for next week Clark is able to attend if it happens.
5. Fair Programs Committee – Director Shelton
 Kevin Wilkinson is the chair of the Fair Kick off Dinner Date is pending the volunteers he is able to get. Youth Ambassador applications are out. Vendors for Fair items like fencing and golf carts are secured. Vendors for Pavilion, midway and food are in progress.
6. Marketing Committee – Director Shelton
 - a. Posting went out for the coordinator job and applications are due March 15th. Dara will share when they are received.
 - b. Attended the Youth expo and shared the Fair guidebook information with families and Ashley connected with other organizations to get information to them about Fair entry opportunities when it is ready.

- Saddle Horse Show Committee - Director Stone – Discussed event successes and areas that need work. Grandstand expectations were not met on the SHA side so will continue to work on that. Great event with sell out crowds.

OLD BUSINESS (*Discussion and Action by Board*)

- Tabled
- Tabled – Contract in final stages with DGS sending to CALFire for final signatures. We are very close!!
- Motion to approve 2025 Budget with allocation to Executive Training made by Director Bianchi. Seconded by Director Shelton. All were in Favor, motion passed.

Motion to approve 2025 Operating Budget			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

NEW BUSINESS (*Discussion and Action by Board*)

- Motion to approve Financial Reports for May 2025 made by Director Shelton and seconded by Director Flores. All were in Favor, motion passed.

Motion to Approve May 2025 Financial Reports			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

- Discussed agreement for PLP use with request for increase in price.
- Discussed and approved MOU with San Benito County OES for emergency use of the Facility. Motion to approve Director Shelton Second Director Bianchi. All were in Favor, Motion approved.

Motion to approve MOU with San Benito County OES for Emergency Facility Use.			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

Manager Comments;

Director Comments:

Correspondence:

CDFA Correspondence go to:

https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html

Important Dates to Remember:

Livestock meeting Tuesday August 5

Dara Vacation August 18 – 25

Stills Department meeting Wednesday August 20th

Livestock Meeting Tuesday August 26

September Board Meeting Tuesday September 9, 2025

Fair Kick off Dinner Saturday September 27th

ADJOURNMENT

Meeting adjourned 7:35 pm