



MINUTES

**33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING and
Tuesday March 4, 2025
Administration Building
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421**

Directors:	Clark Stone – President	Richard Bianchi	Vacant Pending Appointment
	Servando Flores – Vice President	Clark Stone	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. ^{1 2 3}

MEETING CALLED TO ORDER: 6:01pm

PLEDGE OF ALLEGIANCE – Lead by Director Flores

ROLL CALL/DIRECTORS ABSENT – Directors Present: Richard Bianchi, Clark Stone, Nicole Shelton and Servando Flores.

INTRODUCTION OF GUESTS AND STAFF – Dara Tobias was present. Dave Westrick from the Saddle Horse Association and Liz Westrick from Saddle Horse and Fair Entry office were present.

PUBLIC COMMENT – No Public comment

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <https://boladoparkeventcenter.com/board-meeting-agendas-and-minutes/>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

CONSENT AGENDA *(Discussion and Action by Board)*

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the February 2025 Meeting
2. Review and Approval of CEO Time sheets for February 2025
3. Review and Approval of Interim and event Contracts for February 2025.

Motion to approve Consent agenda items by Director Bianchi and seconded by Director Shelton. All were in favor.

Motion Record to approve 3-4-2025 Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

COMMITTEE REPORTS

1. Finance Committee-
No Financial reports. Very early draft of the budget included for discussion only. Dara will continue to work on budget items.
2. Vision/Buildings and Grounds – The CalFire rental agreement is still pending with DGS. No action. Board member requests tour of Golf Course property at some point in future.
3. Livestock – Meeting was Held March 25, 2025. The book is almost finished. No negative feedback on livestock parking area. Ticket sales will be discussed for future. All JLA payments have been received.
4. Heritage Foundation – No report. Clark has communicated with Jeff about the priority list and the panels needed for horse events.
5. Fair Programs Committee – Director Shelton
Logo is a priority and Nicole is working on it with the company she has used in the past. Dara will request a quote from the Bus company (High School) to determine the cost of the bussing if we utilize overflow parking all three days. Beginning work on vendor applications. Nicole shared a timeline for posting items on Social media. First posting for Fair give away for Valentines Day. Continuing to work on entertainment and waiting for contracts.
6. Marketing Committee – Director Shelton
 - a. Posting went out for the coordinator job and applications are due March 15th. Dara will share when they are received.
 - b. Attended the Youth expo and shared the Fair guidebook information with families and Ashley connected with other organizations to get information to them about Fair entry opportunities when it is ready.
7. Saddle Horse Show Committee - Director Stone
 - a. Agreement is finalized

Closed session was not used. No information to discuss.

OLD BUSINESS (*Discussion and Action by Board*)

1. Tabled
2. Tabled until Contract available from DGS

NEW BUSINESS (*Discussion and Action by Board*)

1. Tabled
2. Resolution to Approve CEO spending on water and small food items for evening meetings. Not to exceed \$150 per month. Motion by Director Shelton and Second by Director Bianchi. All were in favor.

Resolution authorizing CEO Spending for meeting food and water not to exceed \$150 per month			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

3. Resolution to identify 4 Board members as signatories on the LAIF account. Motion to approve by Director Shelton and second by Director Flores. All were in favor.

Resolution Authorizing signatures on the Laif Account.			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

4. Discussion and vote to authorize CEO to execute Standard Agreements and Rental Agreements. Motion by Director Shelton and Second by Director Bianchi. All were in favor.

Resolution Authorizing CEO to execute Standard Agreements and Rental Agreements.			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Servando Flores	x		
Clark Stone	x		

5. Discussion on Authorizing CEO Travel expenses reimbursement. Discussion and Board would like to see a budget of expected expenses each year as part of the Budget for more discussion and approval when complete.

Manager Comments;

Director Comments:

Correspondence:

CDFA Correspondence go to:

https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html

Important Dates to Remember:

Dara Sacramento – WFA Board training March 11-12

Farm Day March 18, 2025

April Board Meeting – April 1, 2025

Dara Vacation April 7-18, 2025

CDFA Nuts and Bolts Staff Training in Sacramento April 22

UnSCruz Event May 1-4, 2025

May Board Meeting Tuesday May 6th

ADJOURNMENT

Meeting adjourned 7:25 pm