



# REGULAR MEETING NOTICE

33<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday January 13, 2026

**ANNUAL PLANNING SESSION 5:00pm**

**MONTHLY MEETING at 6:00pm**

[www.boladoparkeventcenter.com](http://www.boladoparkeventcenter.com)

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Friday January 2, 2026

<b>Directors:</b>	Clark Stone – President	Richard Bianchi	Vacant Pending Appointment
	Servando Flores – Vice President	Vacant	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

## Mission Statement

The 33<sup>rd</sup> District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

## Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com) eleven (11) calendar days before the meeting. <sup>1 2 3</sup>

**PUBLIC COMMENT-** Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to request a specific agenda item, your request must be made/received in writing by mail or email by 4:00pm 11 Days before the scheduled Meeting. Should you wish to write a letter to the Board of Directors, please email [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com) no later than 9:00am on Tuesday January 12, 2026 and your letter will be forwarded to each Director to read prior to the meeting. Letters by mail must be received by mail at PO Box 780 Tres Pinos, CA 95075 by January 12<sup>th</sup> also, to be scanned to the Directors.

## Upcoming Committee Meetings NOTICE:

Livestock committee meeting January 27, 2026 at 6:00pm in the Board Room

<sup>1</sup> Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421 or [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com)

<sup>2</sup> The 33<sup>rd</sup> DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

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In the absence of a Quorum of a Full Board of Directors (5 Directors), the President will Shift to the Appointed Delegated Authority Committee to proceed with the Agenda and vote on listed Items.

## DELEGATED AUTHORITY MEETING NOTICE

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# **ANNUAL PLANNING SESSION AGENDA**

**5:30 pm**

**CALL TO ORDER** – President Clark Stone

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. As this is a planning meeting, new topics may be introduced and if official action is needed, will be listed on the February 2026 Board Meeting Agenda.

**Topics for Discussion and Direction for 2026** *(All Topics discussed may include action for Board to direct staff)*

1. Infrastructure Concerns and Goals. Discuss Items to prioritize for updating and edit goals list for building and grounds committee.
2. Elect Board officers for 2025
3. Appoint Committees for 2025 – Consider inviting members of the community to serve on additional committees with a Board member.
4. Discuss and set Board Meeting calendar for 2025
5. Review priorities list and update as directed by Board.
6. Additional topics as requested by Board.

## **MEETING AGENDA**

**6:00 pm**

**CALL TO ORDER** – President Clark Stone

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**PLEDGE OF ALLEGIANCE** – Led by Director Nicole Shelton

**ROLL CALL/DIRECTORS ABSENT** – Directors Present, Directors Excused.

**If Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting**

**INTRODUCTION OF GUESTS AND STAFF** –

**PUBLIC COMMENT** – Members of the public will have up to 3 minutes to address items under this board's jurisdiction but not on the agenda.

**CONSENT AGENDA** *(Discussion and Action by Board- Board members may approve consent agenda as is or pull individual items for further discussion)*

1. Review and Approval of the Minutes from the November 18, 2025 Meeting
2. Review and Approval of CEO Time sheets for November and December 2025
3. Review and Approval of Interim and event Contracts for September, November & December 2025.
4. Approve 2025/2026 Base Allocation Request

## **REPORTS AND INFORMATION** *(All Reports are informational, no action taken)*

### **CEO REPORT**

1. Informational Report Regarding Bolado Park Event Center provided in Board packet prior to meeting includes but not limited to:
  - a. Report on AMA Management Training attended
  - b. Report on CDFA Collaborative attended and upcoming dates
  - c. Update on Facility Maintenance Repairs
  - d. Information on Interim Rentals
  - e. General Overview of Facility Operations and Staff
  - f. Report on community meetings attended
2. Discussion and direction on items on CEO Report

### **COMMITTEE REPORTS**

1. Finance Committee – Directors
  - a. Receive Finance Committee Report for October and November 2025
  - b. Update on current and next Financial Review with
2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
  - a. Golf Course Property – CalFIRE rental update
3. Livestock – Director Bianchi and Director Flores
  - a. Next Meeting January 27, 2026
  - b. Review and discuss call from representative of Gilroy FFA regarding change of Fair dates at Santa Clara County Fair and impact on Market Beef exhibitors already owning animals.
4. Heritage Foundation – Director Stone
  - a. Heritage Foundation to provide report on meetings, activities and pending projects.
5. Fair Programs Committee – Director Shelton
  - a. Update on any wrap up items from 2025
  - b. Update on any beginning items for 2026
6. Marketing Committee – Director Shelton
  - a. Report on Marketing activity for Event Center
7. Adventure to the North Pole
  - a. Update on Event

### **OLD BUSINESS** *(Discussion and Action by Board)*

1. Review and discuss/approve MOU for activity by the Heritage Foundation for the 33<sup>rd</sup> DAA.

### **NEW BUSINESS** *(Discussion and Action by Board)*

1. Discuss and approve request to rename the Fair Classic Car show the “Don Skow Memorial Car Show”
2. Review and approve Financial Reports for October and November 2025

**MATTERS OF INFORMATION** *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence
- D. Important Dates to Remember:
  - a. Next Board Meeting – February 10, 2026
  - b. Western Fairs Convention in Reno – January 18-21, 2026
  - c. Livestock meeting January 27, 2026 in the Board Room at 6:00pm
  - d. Dara Vacation March 12-18, 2026

**ADJOURNMENT**