



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday March 4, 2025

MONTHLY MEETING at 6:00pm

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Friday February 21, 2025

Directors:	Clark Stone – President	Richard Bianchi	Vacant Pending Appointment
	Servando Flores – Vice President	Vacant	Vacant Pending Appointment
	Nicole Shelton	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting.^{1 2 3}

PUBLIC COMMENT- Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to request a specific agenda item, your request must be made/received in writing by mail or email by 4:00pm 11 Days before the scheduled Meeting. Should you wish to write a letter to the Board of Directors, please email dara@sanbenitocountyfair.com no later than 9:00am on Monday March 3, 2025 and your letter will be forwarded to each Director to read prior to the meeting. Letters by mail must also be received at PO Box 780 Tres Pinos, CA 95075 by Monday March 3rd, to be scanned to the Directors.

Upcoming Committee Meetings NOTICE:

- Stills Department Meeting Wednesday March 19th at 6:00pm in the Board Room
- Livestock Committee Meeting Tuesday February 25 at 6:00pm in the Board Room
- Livestock Committee Meeting Tuesday March 25, 20225

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

In the absence of a Quorum of a Full Board of Directors (5 Directors), the President will Shift to the Appointed Delegated Authority Committee to proceed with the Agenda and vote on listed Items.

DELEGATED AUTHORITY MEETING NOTICE

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MEETING AGENDA

6:00 pm

CALL TO ORDER – President Clark Stone

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Servando Flores

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda.

If Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting

CONSENT AGENDA (*Discussion and Action by Board- Board members may approve consent agenda as is or pull individual items for further discussion*)

1. Review and Approval of the Minutes from the February 2025 Meeting
2. Review and Approval of CEO Time sheets for February 2025
3. Review and Approval of Interim and event Contracts for February 2025.

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in Board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations and Staff
 - d. Report on community meetings attended
 - e. Form 700 Due to CEO March 24th
2. Discussion and direction on items on CEO Report

COMMITTEE REPORTS

1. Finance Committee – Directors
 - a. Receive Finance Committee Report for January 2025
 - b. Receive Draft of 2025 Budget for discussion

2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
 - a. Golf Course Property – CALFire rental update
 - b. Update on Board’s Priority Project List

3. Livestock – Director Bianchi and Director Flores
 - a. Report on February 2025 Meeting
 - b. Auction A/R remaining if any
 - c. Review and advise on Volunteer application and code of conduct updated forms

4. Heritage Foundation – Director Stone
 - a. Heritage Foundation to provide report on meetings, activities and pending projects.
 - b. Update on Horse and Livestock Panels

5. Fair Programs Committee – Director Shelton
 - a. Who Let the Cows Out? October 3-5, 2025
 - b. Review preliminary entertainment for feedback
 - c. Review and advise on layout for 2025 Fair
 - d. Review and advise on Security layout for 2025 Fair

6. Marketing Committee – Director Shelton
 - a. Review preliminary theme graphic
 - b. Report on Marketing Plan for Fair 2025

7. Saddle Horse Show Committee – Director Stone
 - a. Show Dates June 27-29, 2025. 6 Tickets available to Board and Staff Each day

8. Events Coordinator
 - a. Report on posting and response for position

RETIRE TO CLOSED SESSION

CLOSED SESSION:

- A. Personnel: Review and discuss annual evaluations of CEO.
Personnel Matters § 11126(a)(1)

RESUME OPEN SESSION: *Report on any action taken during closed session*

OLD BUSINESS *(Discussion and Action by Board)*

1. Review and discuss/approve MOU for activity by the Heritage Foundation for the 33rd DAA.
2. Review and approve rental of the former golf course property Club House, parking lot and 10 acres of level ground, formerly Hole 1, to Cal FIRE for use for office space and parking.

NEW BUSINESS *(Discussion and Action by Board)*

1. Review and approve Financial Reports for January 2025
2. Resolution to Approve CEO spending on water and small food items for evening meetings. Not to exceed \$150 per month.
3. Resolution to identify 4 Board members as signatories on the LAIF account.
4. Discussion and vote to authorize CEO to execute Standard Agreements and Rental Agreements.
5. Discussion and vote to authorize CEO Business travel schedule and reimbursement plan.

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence – Circular letters and correspondence from CDFA available at https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_D.html
- D. Important Dates to Remember:
 - a. Next Board Meeting – April 1, 2025
 - b. Supers School Sacramento – Feb 25-26
 - c. Youth Expo at Veterans Building March 1, 10:00-1:00
 - d. Dara Sacramento - CDFA Collaborative Exchange March 5, 2025
 - e. Dara Sacramento – WFA Board training March 11-12
 - f. Farm Day March 18, 2025
 - g. Dara Sacramento - Agriculture at the Capitol March 19, 2025
 - h. April Board Meeting – April 1, 2025
 - i. Dara Vacation April 7-18, 2025
 - j. UnSCruz Event May 1-4, 2025

ADJOURNMENT