



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday November 12, 2024

MONTHLY MEETING at 6:00pm

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Friday November 1, 2024

| | | | |
|-------------------|------------------------------|-----------------|----------------------------|
| Directors: | Richard Bianchi – President | Servando Flores | Vacant Pending Appointment |
| | Clark Stone – Vice President | Vacant | Vacant Pending Appointment |
| | Nicole Shelton | Vacant | Vacant Pending Appointment |

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting.^{1 2 3}

PUBLIC COMMENT- Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to request a specific agenda item, your request must be made/received in writing by mail or email by 4:00pm 11 Days before the scheduled Meeting. Should you wish to write a letter to the Board of Directors, please email dara@sanbenitocountyfair.com no later than 9:00am on Tuesday November 12, 2024 and your letter will be forwarded to each Director to read prior to the meeting. Letters by mail must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Friday November 8th also, to be scanned to the Directors.

Upcoming Committee Meetings NOTICE:

No Meetings scheduled in November or December

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

In the absence of a Quorum of a Full Board of Directors (5 Directors), the President will Shift to the Appointed Delegated Authority Committee to proceed with the Agenda and vote on listed Items.

DELEGATED AUTHORITY MEETING NOTICE

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MEETING AGENDA

6:00 pm

CALL TO ORDER – President Richard Bianchi

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Nicole Shelton

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda.

If Lack of Quorum of 5 Board Members: Adjourn Regular Meeting and Open Delegated Authority Meeting

CONSENT AGENDA (*Discussion and Action by Board- Board members may approve consent agenda as is or pull individual items for further discussion*)

1. Review and Approval of the Minutes from the September 10, 2024 Meeting
2. Review and Approval of CEO Time sheets for September and October 2024
3. Review and Approval of Interim and event Contracts for September and October 2024.
4. Approve 2023/2024 Base Allocation Request
5. Approve 2024/2025 Base Allocation Request

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in Board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations and Staff
 - d. Report on community meetings attended
 - e. Request for approval of CEO attendance at IAFE conference in Phoenix November/December
 - f. Request for approval for Staff and Board Attendance at WFA conference in Reno in January
2. Discussion and direction on items on CEO Report

COMMITTEE REPORTS

1. Finance Committee – Directors
 - a. Receive Finance Committee Report for August and Preliminary September 2024
 - b. Confirm Approval of 2024 Budget

2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
 - a. Golf Course Property – CalFIRE rental update
 - b. Grandstand – Update on sound system
 - c. Update on payment for CALFIRE use of property for Airline Fire
3. Livestock – Director Bianchi and Director Flores
 - a. Report on September 24th meeting
 - b. Feedback from 2024 Fair Livestock show and Sale
 - i. Sale Totals for Auction and current A/R
 - ii. Communication received
 - iii. Report on success/struggles with new safety measures
 - iv.
 - c. Report on Livestock committee wrap up meeting October 22nd
4. Heritage Foundation – Director Stone
 - a. Heritage Foundation to provide report on meetings, activities and pending projects.
5. Fair Programs Committee – Director Shelton
 - i. 2024 Fair Reports as available
 1. Correspondence from public on Fair related items
 2. Incident reports – if any
 - b. Report wrap-up meetings with volunteers and staff
 - c. Fair Theme for 2025
6. Marketing Committee – Director Shelton
 - a. Report on Marketing activity for Fair
 - b. Fair Sponsorship totals
7. Saddle Horse Show Committee – Director Stone
 - a. Review and discuss SHA proposal and 33rd suggested edits to reach agreement for 5-year interim event agreement for 2025-2029 show years.
8. MOU with San Benito County for use of Fairgrounds in an emergency
 - a. Review the first draft of MOU received from OES San Benito County
9. Adventure to the North Pole
 - a. Overview of the new December event.

OLD BUSINESS (*Discussion and Action by Board*)

1. Review and discuss/approve MOU for activity by the Heritage Foundation for the 33rd DAA.
2. Review and approve rental of the former golf course property Club House, parking lot and 10 acres of level ground, formerly Hole 1, to Cal FIRE for use for office space and parking.
3. Review and approve 5-year interim event agreement with the Saddle Horse Association
4. Review and approve agreement with California Gymkhana Association for State Finals
5. Motion to confirm approval of 2024 Budget

NEW BUSINESS *(Discussion and Action by Board)*

1. Review and approve Financial Reports for August 2024 and September 2024 (if final)
2. Review and direct staff on next steps regarding MOU with San Benito County
3. Discuss funding Conference Attendance for CEO at IAFE
4. Discuss funding Conference Attendance for Staff and Board at WFA annual conference

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence
- D. Important Dates to Remember:
 - a. Next Board Meeting – December 10, 2024
 - b. Carcass Contest November 5th at 6:00pm
 - c. Dara at Managers Conference November 5-7th
 - d. Emergency preparedness workshop 11/14 at 10:00-3:00 Epicenter
 - e. Have a very Happy Thanksgiving

ADJOURNMENT