



MINUTES

Approved 3-14-2023

33RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS MEETING and

Tuesday April 11 2023 – 6:00pm

Administration Building

Bolado Park Event Center

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Directors:	Nicole Shelton – President	Servando Flores	Vacant Pending Appointment
	Richard Bianchi – Vice President	Clark Stone	Vacant Pending Appointment
	Paul Rovella	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. ^{1 2 3}

MEETING CALLED OT ORDER – Meeting called to order at 6:24pm by President Richard Bianchi

PLEDGE OF ALLEGIANCE – Lead by Director Flores

ROLL CALL/DIRECTORS ABSENT – Directors Present: Nicole Shelton, Paul Rovella, Richard Bianchi Servando Flores and Clark Stone.

INTRODUCTION OF GUESTS AND STAFF – CEO Dara Tobias was present and Jeff Guerra of the San Benito County Heritage Foundation

PUBLIC COMMENT - No public comment recorded.

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <https://boladoparkeventcenter.com/board-meeting-agendas-and-minutes/>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

CONSENT AGENDA *(Discussion and Action by Board)*

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the March 14, 2023 Board Meeting.
2. Review and Approval of CEO Time sheet for March 2023
3. Review and Approval of Interim Contracts for March 2023

Motion to approve Consent agenda items, by Director Shelton and seconded by Director Rovella. All were in favor.

Motion Record to approve Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Paul Rovella	x		
Servando Flores	x		
Clark Stone	x		

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

CEO REPORT –

CEO Dara Tobias reported on attendance at Collaborative Exchange meetings at CDFA and areas that better training is planned for procedures and policy. Camping has been crazy with the storms and area campgrounds closing. Reinstating Buildings and Grounds Committee with a meeting planned for the First Tuesday of the month. Staff training in Sacramento March 28-29. Susan Ross and Dara will be attending. The river is washing away the back bank and most of the overflow parking is gone. Events are booked throughout the season already. We have provided a list of events to Heritage Foundation so they are aware of the schedule in planning maintenance projects with staff.

COMMITTEE REPORTS

1. Finance Committee- Director Rovella
 - a. Tabled due to reports not being available.
2. Vision/Buildings and Grounds – Director Flores reported on a walkthrough with the Heritage Foundation repairs committee and they will provide a list of items to be updated and repaired with the directed donation they received for improvements. Painting the seats and rails in the grandstand, painting and repairing the timing stands, fences and other projects around the arena and barns are the initial focus. The board discussed additional fundraising ideas by allowing naming rights for each of the livestock stall barns for donations to repair and purchase portable horse stall panels.
3. Livestock – Notes at end of these minutes
4. Heritage Foundation – No specific feedback on the MOU. They discussed it at the meeting. Director Flores asked for input from CEO on the master task list from Heritage. Will send that along with the schedule.
5. Personnel Committee – Director Shelton
 - a. No report
6. MOU for Golf Course Property – Discussed suggestions from CDFA Legal at their meeting will continue to work on the document

OLD BUSINESS *(Discussion and Action by Board)*

1. Review and discuss/approve options to lease former Golf Course Property to SBC Heritage Foundation and progress on MOU. - No Action
2. December Financial Reports – No Action

NEW BUSINESS *(Discussion and Action by Board)*

1. Review and Approve Financial Reports for January 2023. No action
2. Discuss wishes of the Board to sell property based on request from person from the public and response from CDFA. There was no motion recorded. The Board discussed options and there was no interest in making a motion to sell 33rd DAA property.
3. No Action
4. Motion to Authorize CEO Dara Tobias to sign Standard Agreement with S. Lombardi & Associates – Advertising and Marketing made by Director Rovella and seconded by director Shelton. All were in Favor.

Motion Record to approve Standard agreement with S. Lombardi & Associates			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Paul Rovella	x		
Servando Flores	x		
Clark Stone	x		

RETIRE TO CLOSED SESSION - Closed session to discuss correspondence from retiring employee/volunteer. No action taken during closed session.

MATTERS OF INFORMATION:

DIRECTOR COMMENTS – Director Shelton is not able to attend the May 9, 2023 meeting.

MANAGER COMMENTS – Dara will be on an extended vacation June 16 - July 16. Returning to work July 17.

CORRESPONDENCE –

- Various CDFA circular letters can be found online;
https://www.cdfa.ca.gov/fairsandexpositions/Resources_and_Publications/Circular_Letters_F.html

NEXT MEETING: April 11, 2023

Meeting adjourned at 8:10pm

Upcoming Dates to remember:

- ▶ April Board meeting Tuesday April 11th at 6:00pm
- ▶ Office Closed to observe Cesar Chavez Day Friday March 31st.
- ▶ Livestock Department Meeting Tuesday March 28th at 6:30pm