



# MINUTES

**33<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING and  
Tuesday December 12, 2023 – 6:00pm  
Administration Building  
Bolado Park Event Center  
9000 Airline Hwy, Tres Pinos, CA  
831-628-3421**

**Directors:** Nicole Shelton – President      Servando Flores    Vacant Pending Appointment  
Richard Bianchi – Vice President      Clark Stone      Vacant Pending Appointment  
Paul Rovella      Vacant      Vacant Pending Appointment

### Mission Statement

The 33<sup>rd</sup> District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

### Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. <sup>1 2 3</sup>

**MEETING CALLED OT ORDER** – Meeting called to order at 6:05pm by President Richard Bianchi

**PLEDGE OF ALLEGIANCE** – Lead by Director Rovella

**ROLL CALL/DIRECTORS ABSENT** – Directors Present: Nicole Shelton, (6:50pm) Paul Rovella, Richard Bianchi Servando Flores and Clark Stone.

**INTRODUCTION OF GUESTS AND STAFF** – Terri Embry and Susan Ross attended for recording minutes and admin. Dara Tobias was absent with prior notice.

**PUBLIC COMMENT** – None

### CONSENT AGENDA (*Discussion and Action by Board*)

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<sup>1</sup> Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

<sup>2</sup> The 33<sup>rd</sup> DAA agendas can also be accessed on the web at <https://boladoparkeventcenter.com/board-meeting-agendas-and-minutes/>

<sup>3</sup> Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

**Director may move to approve all items at once, or a Director may pull any items for further discussion;**

1. Review and Approval of the Minutes from the August 1, 2023, November 14, 2023 and December 12, 2023 Meetings
2. Review and Approval of CEO Time sheet for August September, October, November and December 2023
3. Review and Approval of Interim Contracts for September, October, November and December 2023.

Motion to approve Consent agenda items, by Director Stone and seconded by Director Shelton. All were in favor.

Motion Record to approve Consent Agenda			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Paul Rovella	x		
Servando Flores	x		
Clark Stone	x		

**REPORTS AND INFORMATION** *(All Reports are informational, no action taken)*

**CEO REPORT** – at the end of these minutes

**COMMITTEE REPORTS**

1. Finance Committee- Director Rovella  
No Report
2. Vision/Buildings and Grounds – Boulders and Landscape in front of Pavilion in partnership with Heritage Foundation and Community Foundation. Tree trimming and shaping is also part of the projects. Working with neighbor to do needed bank reinforcement in the river. Board verbally agreed to purchase panels for the Livestock barns up to \$60K. It will be on the January Agenda.
3. Livestock – No Report. Meeting in January
4. Heritage Foundation – No specific feedback on the MOU. They discussed it at the meeting. Director Flores asked for input from CEO on the master task list from Heritage. Will send that along with the schedule.
5. Personnel Committee – Director Shelton
  - a. No report
6. MOU for Golf Course Property – Contract in progress for CalFire rental of Club House and 10 acres of property on upper level at former Golf Course Property. 7779. Cal Fire is bringing staff to clean up and begin work on the landscape while they wait for the State to approve the contract on their side.

**OLD BUSINESS** *(Discussion and Action by Board)*

1. Tabled
2. Agreed to approve proceeding with rental agreement of the Former Golf Course Property Club house, parking lot and up to 10 acres of upper level of the property with CalFIRE. Use to be offices, kitchen and other use to be determined and agreed upon by renter and DAA.
3. Tabled

4. Tabled

**NEW BUSINESS** *(Discussion and Action by Board)*

1. Financials - Tabled
2. Motion to approve Holiday closure schedule made by Director Rovella and seconded by Director Stone. All in Favor.

Motion Record to approve Holiday Closure			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Paul Rovella	x		
Servando Flores	x		
Clark Stone	x		

3. Motion to Approve 2024 Fair Dates as October 4-6.

Motion Record to approve Fair Dates for 2024			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Paul Rovella	x		
Servando Flores	x		
Clark Stone	x		

4. Motion by Director Bianchi to establish a delegated Authority committee of the 4 Board members to act in place of the full Board to the fullest extent of the power of the existing Board for; hiring/firing and disciplining CEO, strategic planning, pursuing legal action or hearings on pending litigation, annual budgets, facility rentals, lease approvals and all other necessary obligations. Second of the motion by Director Stone. All are in Favor. President Bianchi appointed 4 members of the Delegated Authority Committee to be; Directors Servando Flores, Nicole Shelton, Vice President Clark Stone and President Richard Bianchi.

Motion Record to Establish a Delegated Authority of 4 members of the Board			
Board Member	Yes	No	Abstain
Richard Bianchi	x		
Nicole Shelton	x		
Paul Rovella	x		
Servando Flores	x		
Clark Stone	x		

**Meeting adjourned 8:30pm**