



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday December 12, 2023

Monthly Meeting at 6:00PM

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice and Agenda posted Friday December 1, 2023

Directors:	Richard Bianchi – President	Servando Flores	Vacant Pending Appointment
	Clark Stone – Vice President	Nicole Shelton	Vacant Pending Appointment
	Paul Rovella	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting. ^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to request a specific agenda item, your request must be made/received in writing by mail or email by 4:00pm on Thursday November 30th. Should you wish to write a letter to the Board of Directors, please email dara@sanbenitocountyfair.com no later than 12:00pm on Monday December 11, 2023 and your letter will be forwarded to each Director to read prior to the meeting. Letters by mail must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Monday December 11th also, to be scanned to the Directors.

Upcoming Committee Meetings:

Committee meetings to resume in January

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421 or dara@sanbenitocountyfair.com

MONTHLY MEETING AGENDA

6:00 pm

CALL TO ORDER – President Richard Bianchi

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Paul Rovella

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda

CONSENT AGENDA (*Discussion and Action by Board*)

1. Review and Approval of the Minutes from the August 1, 2023 Board Meeting and November 14, 2023
2. Review and Approval of CEO Time sheet for August September, October and November 2023
3. Review and Approval of Interim Contracts for September and October 2023.

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
2. Discussion and direction on items on Manager’s Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for September and October 2023.
2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
 - a. Report on Grounds committee meeting
 - b. Update on progress of Maintenance projects
 - c. Golf Course Property – CalFIRE
 - d. Golf Course Property – Other reports
 - e. Request for year-round rental of Riverside Room
3. Livestock – Director Bianchi and Director Flores
 - a. Next meeting Scheduled for January 23, 2024 at 6:30pm
4. Heritage Foundation – Director Rovella and Director Stone
 - a. Heritage Foundation to provide update on Heritage Foundation meeting
 - b. Heritage Foundation to provide report on activities and pending projects.

5. Personnel Committee – Directors Shelton
 - a. No report
6. Fair Programs Committee – Director Shelton
 - i. 2024 Fair Dates
 1. Fair Exhibits and Carnival October 4-7, 2024
 2. Pre Fair Dinner Saturday September 21, 2024
 3. Fair Horse Show Events and Rabbit Show – September 27-29, 2024
 - b. Correspondence regarding Fair Related items
7. Marketing Committee – Director Shelton
 - a. No report

OLD BUSINESS *(Discussion and Action by Board)*

1. Review and discuss/approve MOU for activity by the Heritage Foundation for the 33rd DAA.
2. Review and approve rental of the former golf course property Club House, parking lot and 10 acres of level ground, formerly Hole 1 to Cal FIRE for use for office space and parking.
3. Review and Approve Board Meeting Calendar for 2024
4. Review and Approve Annual Rental of Riverside Room

NEW BUSINESS *(Discussion and Action by Board)*

1. Review and Approve Financial Reports for September and October 2023
2. Discuss and Approve Office and Grounds scheduled closure during the Holidays
3. Review and Approve Fair Event Dates for 2024
4. Establish a new Delegated Authority Committee of the Board of Directors
- 5.

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence
- D. Items to add to January Agenda
- E. Important Dates to Remember:
 - a. Dara out of town December 9-16th
 - b. Next Board Meeting Information – Annual Meeting January 9, 2024
 - c. Office closed for Christmas Friday December 22 at 12:30pm through Tuesday December 26th.
 - d. Office will be Open Wednesday December 27th – Friday December 29th
 - e. Office Closed for New Year’s Day January 1st
 - f. Office will be Closed for Staff to attend WFA Convention January 3- January 5th

ADJOURNMENT