



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday April 11, 2023

Monthly Meeting at 6:00PM

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Meeting Notice posted Friday March 31, 2023

Directors:	Richard Bianchi – President	Servando Flores	Vacant Pending Appointment
	Clark Stone – Vice President	Nicole Shelton	Vacant Pending Appointment
	Paul Rovella	Vacant	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting. ^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to write a letter to the Board of Directors, please email dara@sanbenitocountyfair.com no later than 12:00pm on Monday April 10, 2023 and your letter will be forwarded to each Director to read prior to the meeting. Letters must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Monday April 10th also, to be scanned to the Directors.

Upcoming Committee Meetings:

Tuesday April 4th – Buildings and Grounds Committee at 6:00pm Board Room

Wednesday April 5th – Horse Department Meeting at 6:00pm Board Room

Wednesday April 19th -- Stills Department Meeting at 6:00pm in the Board Room

Tuesday April 25th -- Livestock Department Meeting at 6:30pm in the Board Room

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

MONTHLY MEETING AGENDA

6:00 pm

CALL TO ORDER – President Richard Bianchi

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Paul Rovella

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda

CONSENT AGENDA (*Discussion and Action by Board*)

1. Review and Approval of the Minutes from the March 14, 2023 Board Meeting.
2. Review and Approval of CEO Time sheet for March 2023
3. Review and Approval of Interim Contracts for March 2023.

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Report on Collaborative Exchange meetings and Accounting and Policy Procedures training
2. Discussion and direction on items on Manager’s Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for December 2022 and January & February 2023.
 - b. Receive Final Report for 2019 and 2020 Financial Audit from CDFA
 - c. Receive first draft of 2023 Budget
2. Vision/Buildings and Grounds – Director Flores and Director Bianchi
 - a. Report on Grounds committee meeting
 - b. Update on progress of maintenance projects
3. Livestock – Director Bianchi and Director Flores
 - a. Report from March 28, 2023 meeting
 - b. Tagging dates and Entry dates
 - c. Guidebook draft

4. Heritage Foundation – Director Rovella and Director Stone
 - a. Heritage Foundation to provide update on Heritage Foundation meeting
 - b. Heritage Foundation to provide report on activities and pending projects.
 - c. Update on MOU and Golf Course Property Lease.
5. Personnel Committee – Directors Shelton
 - a. Updates as needed
6. Fair Programs Committee – Director Shelton
 - a. Fair Daily schedule
7. Marketing Committee – Director Shelton
 - a. Website
 - b. Fair theme Logo
8. Events – Coordinator
 - a. Spring Picnic
 - b. Summer Event schedule

OLD BUSINESS *(Discussion and Action by Board)*

1. Review and discuss/approve options to lease former Golf Course Property to SBC Heritage Foundation and progress on MOU.
2. Review and approve financial reports for December 2022 and January 2023

NEW BUSINESS *(Discussion and Action by Board)*

1. Review and approve financial reports for February 2023
2. Review and advise on Draft 1 of 2023 Budget
3. Review and approve Fair theme Logo
4. Review and approve financial audits for 2019 and 2020 from CDFA.
5. Review and approve Fair layout recommendations

RETIRE TO CLOSED SESSION

CLOSED SESSION:

- A. Personnel: CEO Evaluation
Personnel Matters § 11126(a)(1)

RESUME OPEN SESSION: *Report on any action taken during closed session*

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence
- D. Items to add to May Meeting Agenda
- E. Important Dates to Remember:
 - a. San Benito County Farm Day (rescheduled) Wednesday April 26th at 8:30am
 - b. Bolado Park Spring Picnic – Sunday April 30th 12:30-4:00pm
 - c. Business office Closed to public for Full grounds Event May 4th and 5th.
 - d. Next Board Meeting Information – Date May 9, 2023 at 6:00pm in the Board Room.

ADJOURNMENT