



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday September 13, 2022

Monthly Meeting at 6:00PM

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Agenda posted Friday September 2, 2022

Directors:	Nicole Shelton – President	Stan Pura	Vacant Pending Appointment
	Richard Bianchi – Vice President	Servando Flores	Vacant Pending Appointment
	Paul Rovella	Clark Stone	Vacant Pending Appointment

Join Zoom Meeting

Meeting ID: 844 5759 4113

Passcode: 960333

Dial by your location 1-669-444-9171

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting. ^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting. **Should you wish to write a letter to the Board, please email dara@sanbenitocountyfair.com no later than 12:00pm on Monday September 12, 2022 and your letter will be forwarded to each Board member to read prior to the meeting. Letters must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Monday September 12th also, to be scanned to the Board Members.**

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

MONTHLY MEETING AGENDA

6:00 pm

CALL TO ORDER – President Nicole Shelton

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Servando Flores

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda

CONSENT AGENDA (*Discussion and Action by Board*)

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the July 19, 2022 Board Meeting.
2. Review and Approval of CEO Time sheet for June and July and August 2022
3. Review and Approval of Interim Contracts for July and August 2022

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board Recruitment
2. Discussion and direction on items on Manager’s Report
3. CDFA Report – CDFA Representative if available
 - a. Board Training and Allocation status

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Reports for June and July 2022.
 - b. Discuss Draft of 2018 Review
 - c. Additional questions on draft of 2022 Budget
 - d. Discuss bank account locations and revisit Heritage Bank for JLA Account
2. Vision/Buildings and Grounds – Director Pura
 - a. Report on Grounds committee meeting
3. Marketing – Director Shelton
 - a. Updates on Fair Marketing Plan
 - b. Sponsorship Update for 2022 Fair
 - c. 100th Fair Kick off Starting at 2022 Fair

4. Events –Event Coordinator Felicia Bisceglia
 - a. Report on Roller Skate Night
 - b. Fair Kick off Dinner
 - c. Wine Tasting and Beer Stroll during Fair
 - d. Update on ideas for future self-promoted Events

5. Fair Program –
 - a. 2022 Fair Entertainers – Vendors - Contractors
 - b. Draft of Fair time activities schedule
 - c. Security and Safety meeting
 - d. Update on Showworks for entries and auction

6. Livestock – Director Bianchi
 - a. Updates as needed on progress for 2022 Shows and Sale
 - b. Update on number of animals tagged and entry process

7. Heritage Foundation – Directors Rovella and Pura
 - a. Report from Heritage Foundation meeting
 - b. Heritage Foundation to provide report on activities and pending projects.
 - c. Update on MOU between 33rd DAA and San Benito County Heritage Foundation
 - i. Time line?
 - d. Update on meeting with Heritage and CHP and Security

8. Golf Course Property
 - a. Update on requests to utilize the golf course property

9. Personnel Committee – Directors Shelton
 - a. Notice for closed session discussion on personnel review for CEO.
 - b. Review CEO goals for 2022

OLD BUSINESS (*Discussion and Action by Board*)

1. Review and discuss/approve options to lease former Golf Course Property to SBC Heritage Foundation or other nonprofit and MOU.
2. Discuss Board Policy regarding interim rentals for cannabis events on Fairgrounds.
3. Review and approve 2022 Budget
4. Review and approve list of projects for Heritage Foundation Funds
5. Review and approve Fair Exhibits Layout
6. Review and approve financial reports for June 2022

NEW BUSINESS (*Discussion and Action by Board*)

1. Review and Approve Financial reports for July 2022

RETIRE TO CLOSED SESSION

CLOSED SESSION:

- A. Personnel: Review and discuss annual evaluations of CEO Dara Tobias.
Personnel Matters § 11126(a)(1)

RESUME OPEN SESSION: *Report on any publicly reportable action taken during closed session*

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence Received
- D. Important Dates to Remember:
 - a. Farmers Market to promote the Fair Wednesday September 7th 3:00-7:00pm
 - b. Board Meeting Tuesday September 13, 2022 at 6:00pm in the Board Room
 - c. Heritage Foundation Meeting Tuesday September 20th at 6:00pm in the Pinnacle Room
 - d. Stills Department Meeting – No Scheduled meeting
 - e. Livestock Committee meeting – No scheduled meeting, Livestock weigh in Tuesday September 27th
 - f. Horse Department Meeting - No scheduled meeting
 - g. Farmers Market to promote the Fair Wednesday September 21st 3:00-7:00pm
 - h. Fair Horse Shows September 23rd and 25th.
 - i. Fair Camping Check in for Volunteers – arrange day before Saturday September 24th.
 - j. Fair Camping Check in Saturday September 24th at 8:00am. By Reservation only
 - k. Pre-Fair Kick Off Dinner – Saturday September 24, 2022 5:00pm-10:00pm
 - l. Livestock received Tuesday September 27th
 - m. Livestock Shows Wednesday 9/28- Friday 9/30
 - n. Junior Livestock Auction Saturday October 1, 2022 at 9:30am
 - o. Volunteer Appreciation Dinner Tuesday October 25th by invitation only.
 - p. Beef Carcass Contest Tuesday November 1st time TBD
 - q. Managers Conference – Dara out November 1st - 3rd
 - r. Next Board Meeting – **Tuesday November 8, 2022** at 6:00pm in the Board Room.

Adjournment