



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday August 9, 2022

Monthly Meeting at 6:00PM

www.boladoparkeventcenter.com

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Agenda posted Friday July 29, 2022

Directors:

Nicole Shelton – President

Stan Pura

Vacant Pending Appointment

Richard Bianchi – Vice President

Servando Flores

Vacant Pending Appointment

Paul Rovella

Clark Stone

Vacant Pending Appointment

Join Zoom Meeting

Meeting ID: 820 9027 4108

Passcode: 864126

Dial In 1-669-444-9171

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting.^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with State law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting. **Should you wish to write a letter to the Board, please email dara@sanbenitocountyfair.com no later than 12:00pm on Monday August 8, 2022 and your letter will be forwarded to each Board member to read prior to the meeting. Letters must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Monday August 8th also, to be scanned to the Board Members.**

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.boladoparkeventcenter.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

MONTHLY MEETING AGENDA

6:00 pm

CALL TO ORDER – President Nicole Shelton

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Richard Bianchi

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda

CONSENT AGENDA *(Discussion and Action by Board)*

Director may move to approve all items at once, or a Director may pull any items for further discussion;

1. Review and Approval of the Minutes from the July 19, 2022 Board Meeting.
2. Review and Approval of CEO Time sheet for June and July 2022
3. Review and Approval of Interim Contracts for July 2022

REPORTS AND INFORMATION *(All Reports are informational, no action taken)*

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board Recruitment
2. Discussion and direction on items on Manager’s Report
3. CDFA Report – CDFA Representative if available

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Reports for June 2022.
 - b. Update on 2018 Review
 - c. Additional questions on draft of 2022 Budget
 - d. Discuss bank account locations
2. Vision/Buildings and Grounds – Director Pura
 - a. Report on Grounds committee meeting
3. Marketing – Director Shelton
 - a. Updates on Fair Marketing Plan
 - b. Sponsorship Update for 2022 Fair
 - c. 100th Fair Kick off Starting at 2022 Fair

4. Events –Event Coordinator Felicia Bisceglia
 - a. Report on Roller Skate Night
 - b. Update on ideas for future self-promoted Events

5. Fair Program –
 - a. 2022 Fair Entertainers – Vendors - Contractors
 - b. Layout for Fair activities and exhibits
 - c. Draft of Fair time activities schedule

6. Livestock – Director Bianchi
 - a. Updates as needed on progress for 2022 Shows and Sale
 - b. Update on number of animals tagged and entry process

7. Heritage Foundation – Directors Rovella and Pura
 - a. Report from Heritage Foundation meeting
 - b. Heritage Foundation to provide report on activities and pending projects.
 - c. Update on MOU between 33rd DAA and San Benito County Heritage Foundation

8. Personnel Committee – Directors Shelton
 - a. Notice for closed session discussion on personnel review for CEO.
 - b. Review CEO goals for 2022

OLD BUSINESS (*Discussion and Action by Board*)

1. Review and discuss/approve options to lease former Golf Course Property to SBC Heritage Foundation and MOU.
2. Discuss Board Policy regarding interim rentals for cannabis events on Fairgrounds.
3. Review and approve 2022 Budget
4. Review and approve list of projects for Heritage Foundation Funds
5. Review and approve Fair Exhibits Layout

NEW BUSINESS (*Discussion and Action by Board*)

1. Review and Approve Financial reports for June 2022

RETIRE TO CLOSED SESSION

CLOSED SESSION:

- A. Personnel: Review and discuss annual evaluations of CEO Dara Tobias.
Personnel Matters § 11126(a)(1)

RESUME OPEN SESSION: *Report on any action taken during closed session*

MATTERS OF INFORMATION (*Informational*) *No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence Received
- D. Important Dates to Remember:
 - a. Dara off August 11-12 for WFA meeting at Ventura County Fair.
 - b. Heritage Foundation Meeting Tuesday August 16th at 6:00pm in the Pinnacle Room
 - c. Stills Department Meeting Wednesday August 17th at 6:00pm in the Board Room
 - d. 2nd Roller Skate Night Friday August 19th at 6:00pm on the Patio.
 - e. Livestock Committee meeting Tuesday, August 23rd at 6:30pm in the Board Room
 - f. Horse Department Meeting Wednesday August 24th at 6:00pm in the Board Room
 - g. CPR Training for Staff and Volunteers from CFSA Thursday August 25th Time TBD.

- h.** Farmers Market to promote the Fair Wednesday September 7th 3:00-7:00pm
- i.** Next Board Meeting Information – **Tuesday September 13, 2022** at 6:00pm in the Board Room.

Adjournment