



# REGULAR MEETING NOTICE and ANNUAL PLANNING MEETING NOTICE

33<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS

TUESDAY March 9, 2021 – 6:00PM

By Zoom Conference

[www.sanbenitocountyfair.com](http://www.sanbenitocountyfair.com)  
9000 Airline Hwy, Tres Pinos, CA  
831-628-3421

Notice to Public Friday February 27, 2021

ZOOM LOG IN INFORMATION FOR 33rd DAA March 2021 Board Meeting

**Time: Mar 9, 2021 06:00 PM Pacific Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/87402588954?pwd=UGRveGQ4ZWRFaFRxWVFWSmR1K3BYUT09>

**Meeting ID: 874 0258 8954 Passcode: 201656**

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

**Directors:**

Nicole Shelton – President

Richard Bianchi – Vice President

Nick Peters

Anne Hall

Stan Pura

Jennifer Coile

Paul Rovella

Vacant Pending Appointment

Vacant Pending Appointment

**Mission Statement**

The 33<sup>rd</sup> District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

**Notes:** Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com) eleven (11) calendar days before the meeting.<sup>1 2 3</sup>

**PUBLIC COMMENT**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

Should you wish to write a letter to the Board, please email [dara@sanbenitocountyfair.com](mailto:dara@sanbenitocountyfair.com) no later than 12:00pm on Monday March 8, 2021 and your letter will be forwarded to each board member to read prior to the meeting. Letters must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Monday March 8<sup>th</sup> also to be scanned to the Board Members.

<sup>1</sup> Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

<sup>2</sup> The 33<sup>rd</sup> DAA agendas can also be accessed on the web at <http://www.sanbenitocountyfair.com>

<sup>3</sup> Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

# MEETING AGENDA

**6:00 pm**

**CALL TO ORDER** – President Nicole Shelton

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**PLEDGE OF ALLEGIANCE** – Led by Director Anne Hall

**ROLL CALL/DIRECTORS ABSENT** – Directors Present, Directors Excused.

**INTRODUCTION OF GUESTS AND STAFF** -

**PRESENTATIONS** -

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**CONSENT AGENDA** (*Discussion and Action by Board*)

1. Review and Approval of the Minutes from the February 9, 2021 meeting
2. Review and Approval Interim Event Contracts for February 2021 if any.
4. Review and Approval of CEO Time sheet for January 2021

**REPORTS AND INFORMATION** (*All Reports are informational*)

**CEO REPORT**

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
  - a. Update on Facility Maintenance Repairs
  - b. Information on Interim Rentals
  - c. General Overview of Facility Operations
  - d. Administrative matters
  - e. Board Recruitment
2. Discussion and direction on items on Manager's Report

**COMMITTEE REPORTS**

1. Finance Committee – Director Rovella
  - a. Receive clarification on questions for Finance Committee for November and December 2020
  - b. Review updated annual projection sheet for 2021
  - c. Receive Finance Committee Report for January 2021
  - d. Review and discuss draft of 2021 Budget
2. Vision/Buildings and Grounds – Directors Hall and Pura
  - a. Report on Grounds committee meeting
  - b. Update on progress of maintenance projects

3. Marketing – Directors Shelton
  - a. Theme Graphic – Submissions received via request on Social Media and through emails to local schools.
4. Fair Program – Directors Coile
  - a. Fair Committee meetings to resume March 18 at 6:00pm
  - b. Review and discuss possibilities for 2021 Fair time activities.
5. Livestock – Directors Peters
  - a. Report on February 23<sup>rd</sup> meeting.
  - b. Review and discuss suggested options for Livestock grading/show/sale
  - c. Review list of people with outstanding balances from unpaid Auction Add ons and purchases.
6. Heritage Foundation – Directors Rovella and Pura
  - a. Committee to Provide update on Heritage Foundation Meetings
  - b. Update on MOU and 7779 lease progress.
7. Pre Fair Dinner –
  - a. Discuss options to create a committee to plan a drive through dinner fundraiser during the summer.

**OLD BUSINESS** *(Discussion and Action by Board)*

1. Review and discuss/approve options to lease former Golf Course Property to SBC Heritage Foundation and progress on MOU.
2. Review and Approve Financial Reports from November and December 2020
3. Review and Approve 2021 Livestock Superintendent agreement.

**NEW BUSINESS** *(Discussion and Action by Board)*

1. Review and Approve Financial Reports from January 2021.
2. Review and Approve 2021 Budget.
3. Approve resolution stating that... Any volunteers, donating time for the Fairgrounds, will be covered by Workers' Compensation Insurance while performing their volunteer work.
4. SBA Grant application vs PPP Loan application.
5. Review and choose 2021 Fair theme logo from those submitted by community members.

**MATTERS OF INFORMATION** *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence:
- D. Important Dates to Remember:
  - a. Grounds Closed for Cesar Chavez day March 31<sup>st</sup>.
  - b. Office and Grounds Closed Wednesdays through March.
  - c. Livestock Committee Meeting March 23<sup>rd</sup> 6:30pm
  - d. Stills Department Committee Meeting March 18<sup>th</sup> 6:00pm
- E. Next Board Meeting Information – **Tuesday April 13, 2021 at 6:00pm format and location TBD**
  - a. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda

**ADJOURNMENT**