



REGULAR MEETING NOTICE

33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING

TUESDAY December 10, 2019 – 6:00PM

Board Room – Administration Building

www.sanbenitocountyfair.com

Bolado Park Event Center

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Notice to Public Wednesday November 27, 2019

Directors:	Jennifer Coile – President	Anne Hall	Richard Bianchi
	Nick Peters – Vice President	Stan Pura	Vacant Pending Appointment
	Nicole Shelton	Paul Rovella	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. ^{1 2 3}

MEETING AGENDA

6:00 pm

CALL TO ORDER – President Jennifer Coile

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Anne Hall

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF -

PRESENTATIONS –

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.sanbenitocountyfair.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

CONSENT AGENDA *(Discussion and Action by Board)*

1. Review and Approval of the Notes from discussion only at September 10, 2019 Meeting
2. Review and Approval of Minutes from November 12, 2019 Board Meeting.
3. Review and Approval Interim Event Contracts for November 2019
4. Review and Approval of CEO Time sheet for November 2019

REPORTS AND INFORMATION *(All Reports are informational)*

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board Recruitment
 - f. IAFE Convention
 - g. Potential funding from AB1499 and expense from SB84

2. Discussion, clarification and direction on items on CEO Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for July, August, September and October 2019
 - b. Update on 2018 Review

2. Vision/Buildings and Grounds – Directors Hall and Pura
 - a. Report on Grounds meeting
 - b. Update on former Golf Course Property progress
 - c. Next meeting

3. Marketing – Directors Coile
 - a. Final receipts from Sponsorship Program
 - b.

4. Fair Program – Directors Coile and Shelton
 - a. Committee to provide report
 - b. Present returning entertainer and event requests
 - c. Next Stills Department Meeting April 16, 2020

5. Livestock – Directors Peters
 - a. Committee to Provide report November meeting.
 - b. Next Meeting April 28, 2020 at 6:30pm in the Board room.

6. Heritage Foundation – Directors Rovella and Pura
 - a. Committee to Provide update on Heritage Foundation Meeting
 - b.

OLD BUSINESS *(Discussion and Action by Board)*

1. Policy Manual Updates:

NEW BUSINESS *(Discussion and Action by Board)*

1. Nominate and select Board positions for 2020.
2. Discuss and Approve Calendar of Board meetings for 2020.
3. Discuss and Approve CEO requests for returning contracts for 2020 Interim events and Fair Annual Standard Agreements.
4. Discuss and Approve Recommendation from Livestock Committee meeting.
5. Review and Approve Agenda items for December Strategic Planning Meeting.

CLOSED SESSION:

- A. Personnel: Review and discuss annual evaluations of CEO Dara Tobias.
Personnel Matters § 11126(a)(1)

RESUME OPEN SESSION: *Report on any action taken during closed session*

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments:
 - a. Report from Pinnacle Gateway Partnership Annual Meeting
- B. Manager Comments:
- C. Correspondence:
 - a. Various items of note from CDFA
 - b.
- D. Important Dates to Remember:
 - a. Office and Grounds Closed November 28 – December 1 for Thanksgiving.
 - b. Dara is out of town for IAFE Annual Convention November 30-December 6.
 - c. Next Board Meeting January 14, 2020 at 5:00pm.
 - d. WFA Convention January 19-22nd at GSR in Reno, NV.
 - e. Office and Grounds Closed from December 24th through January 1st.
- E. **Next Board Meeting Information – Tuesday January 14, 5:00pm in the Board Room**
 - a. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda
 - i.
 - ii.

ADJOURNMENT